

Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 3rd January 2023 at 7.30pm.

Present: Cllrs D'arville, Parker and Smart.

Also Present: County Councillor Stuart Bird and one member of the public.

1. To receive apologies for absence.

Apologies received from Cllrs Rastrick, Anderson, Aguilar-Gomez and Rodwell

2. For councillors to declare any interests in matters on the agenda.

There were no declarations of interest in matters on the agenda.

3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

There were no requests for dispensations from councillors enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

4. To approve the minutes if the meeting held on 6th December 2022.

The minutes of the meeting held on 6 December 2022 were approved and signed as a true record.

5. Public Forum including County and District Councillor Reports and Public Question Time.

Cllr Bird had previously submitted a report to the Clerk. This report had been circulated to all members prior to the meeting and is also available to view on the Trimley St Martin Parish Council website.

Cllr Bird also wanted to express his shock and sadness over the recent passing of Graham Newman, sentiments all members echoed. Cllr Parker asked Cllr Bird about the overhanging and protruding trees as you travel from the roundabout towards Roselea Nursery. Cllr Bird said that this is something he is still chasing.

The member of the public highlighted two issues.

- There is increased flooding at Morston Hall Road at the junction with the High Road. It was agreed the Clerk will report to relevant authorities.
- Concerns regarding people walking through farmland, which is not a public footpath, coming out at the junction of Thorpe Lane and Grimston Lane. It was agreed the Clerk will contact Trinity Estates who own the land to advise them of this.

The photographic exhibition was also discussed and was agreed it would ideally be held on Monday 8th May. Enquiries into whether the Memorial Hall is available will take place.

6. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.

Cllr D'arville confirmed that the Street Furniture licence has been obtained and the new bench for the bus stop has been ordered and should arrive in the next few months.

The issues regarding the slip road joining the A14 have been logged with Highways who have responded with a reference number and confirmed we should hear further information in January.

7. To update regarding free standing general waste bins

Bins have now been fitted. East Suffolk Council have confirmed that they have keys for the bins and they have been added to the schedule.

8. To update on the 'Ease the Squeeze' campaign along with any other initiatives to support parishioners during the current fuel crisis.

Cllr Smart updated that there had been some confusion regarding the funding for the Warm Spaces at the Sports and Social club. Funding has been approved by Felixstowe Peninsula Community Partnership and sent to East Suffolk Council to be processed. Sharon Harkin is chasing this and will update as and when more information is available.

9. To discuss the use of CIL monies including the possibility of an extension of the Memorial Hall and agree next steps

Cllr Rastrick, who was on the working party for the extension was unable to attend this meeting. Prior to the meeting Cllr Rastrick had updated the Chairman on this that he had spoken to other local Parishes who had undertaken similar works and can organise a working party meeting to discuss should the idea of an extension to the Memorial Hall was still something members wanted to proceed with. All members present agreed they did want to proceed. Cllr Parker confirmed he will speak with Cllr Rastrick to re-instate the working group.

10. To discuss and decide upon the offer of the tree on the boundary land of The Lilacs and the amenities green being gifted to the Parish Council.

All members present discussed this and it was felt that there were a lot of potential issues regarding this and therefore all members voted to decline the offer of the tree.

11. To discuss and decide upon whether to keep the old bus shelter on the High Road

All members present agreed to decline the offer to retain the old bus shelter on the High Road, due to the fact that the Parish Council already have noticeboards in place

and that it may be confusing that it is not an operational bus stop. It has been confirmed that a like for like bus shelter and seat will be installed at the new bus stop.

12. To discuss the report sent to the Parish Council regarding 'Water and our Environment'

Members present agreed to move this agenda item to the February meeting when there will hopefully be more members present.

13. To discuss and decide upon the possibility of applying for grit bins by the footbridge.

It was agreed that the footbridge can become very slippery when icy, however, concerns were raised about whether there would be volunteers willing to sign up to be able to use the grit bin as and when required. Also concerns raised around mis use of the grit bin. It was agreed that the Clerk will put out on Social Media and the Flyer/Spotlight that they would need volunteers for this to work and see if anyone comes forward before a decision on applying for the grit bins is made.

14. To update on and discuss the parking issues outside Seamark Nunn

The Clerk is awaiting to hear back from Suffolk County Council what it is they require for the Parish Council regarding this parking request. Although it was agreed the Parish Council will not object to this parking it was agreed it is not an issue that the Parish Council will fund. The Clerk will chase Suffolk County Council.

15. To receive a financial statement to 25 December 2022 including CIL monies.

	Bank Reconciliation at 25/12/2022		
	Cash in Hand 01/04/2022		129,647.52
	ADD Receipts 01/04/2022 - 25/12/2022		29,594.73
			159,242.25
	SUBTRACT Payments 01/04/2022 - 25/12/2022		33,374.87
A	Cash in Hand 25/12/2022 (per Cash Book)		125,867.38
	Cash in hand per Bank Statements		
	Petty Cash 25/12/2022	0.00	
	Trimley St Martin Parish Council D 25/12/2022	81,167.53	
	Trimley St Martin Parish Council C 25/12/2022	44,699.85	
			125,867.38
	Less unrepresented payments		
			125,867.38
	Plus unrepresented receipts		
B	Adjusted Bank Balance		125,867.38
	A = B Checks out OK		

Members received a financial statement inclusive of outstanding CIL monies. The bank reconciliation was signed by the Chairman.

16. To note the following payments made

07 12 22	C Small	Clerks Expenses	£26.00	LGA1972 s112
13 12 22	Glasdon	Purchase of two bins	£378.38	Litter Act 1983 ss.5-6
13 12 22	G Bennett	Installation of two bins	£316.00	Litter Act 1983 ss.5-6
30 12 22	HMRC	Tax & NI on Clerks Salary	£154.61	LGA1972 s112
30 12 22	C Small	Clerks Salary	£1139.50	LGA1972 s112
30 12 22	NEST	Pension payment	£51.45	LGA1972 s112

17. To approve the following payments to be made

04 01 23	C Small	Clerks Expenses (inclusive of Street Furniture Licence)	£176.00	LGA1972 s112
05 01 23	Trimley Memorial Hall	Hire of the hall	£81.00	LGA s137

The payments were approved.

18. Items for consideration at next meeting.

Pavements and Public Rights of way.

19. Close

The meeting closed at 8.19pm.

N.B Since this meeting it has come to light that unfortunately a mistake was made and as there was only three councillors present it was not quorate. Therefore any decisions made will be ratified at the February meeting.