

Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 7th February 2023 at 7.30pm

Present: Cllrs Smart, Rastrick, D’arville, Parker, Aguila-Gomez, Rodwell, Owen and Anderson.

Also Present: County Councillor Stuart Bird and five members of the public.

Item No.	Comments	Action
1.	To receive apologies for absence There were no apologies for absence.	
2.	For councillors to declare any interests in matters on the agenda There were no declarations of interest in matters on the agenda.	
3.	To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest There were no requests for dispensations from councillors enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.	
4.	To approve the minutes of the meeting held on 3rd January 2023 The minutes of the meeting held on 3 rd January 2023 were approved and signed as a true record.	
5.	To ratify decisions made at 3rd January 2023 meeting as meeting was not quorate. <ul style="list-style-type: none"> (i) Decision regarding retaining the old bus shelter Decision remained the same as agreed on 3rd January 2023 which was to decline the offer to retain the old bus shelter. (ii) Decision regarding acceptance of the tree from The Lilacs developers Since the previous meeting an arboriculture report has been received. As this states the tree is in good condition it was decided by a vote to accept the tree. Cllr Anderson will liaise with developers regarding this. 	TA
6.	Public Forum including County and District Councillor Reports and Public Question Time. Cllr Bird had previously submitted a report to the Clerk. This report had been circulated to all members prior to the meeting and is also available to view on the Trimley St Martin Parish Council website. Cllr Bird also wished to remind Cllrs and members of the public that photographic ID will be required to be able to vote in the upcoming	

	<p>elections. He requested that this information is circulated by the Parish Council as much as possible. It was agreed the Parish Council will ensure this information is on their website and Facebook page.</p> <p>A member of the public asked whether the Parish Council can provide funding for the Two Sisters Art Centre. They were informed that all the funds for donations had been used for this financial year however if Two Sisters Arts Centre send through a request this can be looked at for the next financial year. Cllr Bird also suggested they contact District Councillors to see if they had any remaining budget.</p> <p>A member of the public expressed concern about people still parking on the double yellow lines outside of the shop. They commented on how this is very dangerous and asked if there was anything else the Parish Council could do. It was discussed that illegal parking can be reported online at Civil parking enforcement » East Suffolk Council (www.eastsuffolk.gov.uk/visitors/parking-services/parking-management-and-civil-parking-enforcement) .</p> <p>Cllr Parker also commented how the Parish Council have suggested that the new development on Howlett Way should have a mini supermarket to service the community and that this would ease traffic on the High Road at the current shop.</p>	CLERK
7.	<p>To receive an update on Transport and Highways Issues from Cllrs Anderson and D’arville.</p> <p>Cllr Anderson explained she had reported the overgrown hedgerow along Morston Hall Road near the passing places. Highways have responded that because the vegetation is not across the highway it does not fit the criteria for them to carry out any works.</p> <p>Cllr Anderson also stated she has reported the 30mph sign coming into the village as there is a lot of drivers ignoring the speed limit.</p> <p>Cllr Parker asked Cllr Stuart Bird about the tree branches sticking out along the road between the roundabout and Roselea nurseries. Stuart Bird advised this needs to be reported on the Suffolk Highways Reporting Tool. Concerns were also raised about the damaged car on the Capel Hall Lane picnic site. The Clerk advised that she had been informed this was due to be removed any day.</p> <p>Cllr Smart requested that the Clerk contact Suffolk Highways to come and clear up old road signs, such as ones that were left after white line markings.</p>	BP CLERK
8.	<p>To update, discuss and decide upon how to proceed with the request from Seamark Nunn with regards to parking issues on the High Road</p> <p>All members had been sent the response from Suffolk Highways with regards to this matter. All members agreed that the Parish Council are unable to fund this type of works as it is a large sum of money which would not be beneficial to all the residents in the Parish.</p>	

9.	<p>To update on the ‘Ease the Squeeze’ campaign along with any other initiatives to support parishioners during the current cost of living crisis. Cllr Smart had sent round a full report on this prior to the meeting. The main points affecting Trimley St Martin directly are:</p> <ul style="list-style-type: none"> • ‘Warm Room’ at the Sports and Social Club is unable to go ahead due to personal and staffing issues. Cllr Smart advised they will be looking at how to improve Warm Rooms provision for winter 2023/24. • Cllr Smart will be participating in both Supporting Youth Provision and the Community Health and Volunteering Fair task and finish groups plus plans to attend the Fair. • Cllr Smart will be attending the Annual Forum on 3rd March which will, among other things, give update on progress of East Suffolk Council Community Partnerships. Cllr Smart will also be attending two workshops – ‘Youth Forum’ and ‘Guidance Through the Funding Game’. 	
10.	<p>Cllr Smart to give feedback from Felixstowe and District Sports and Recreation Council meeting. Cllr Smart had circulated a full report to all members prior to the meeting. Main information was regarding the new leisure centre on Candlet Road.</p>	
11.	<p>To receive an update from the Memorial Hall Extension Working Group with regards to possible extension and agree next steps Cllr Rastrick (chair of the Working Party) advised he has been consulting with other Parish Councils who have undertaken similar works. What has become apparent is that it is a long process that involves a lot of work. Cllr Rastrick wanted to confirm that all members are prepared to help and support this before progressing. All members agreed. Cllr Rastrick will now send funding information to the working group, and they will meet to agree next steps and report back to full council at the next meeting.</p>	PR
12.	<p>To discuss the report sent to the Parish Council regarding ‘Water and our Environment’. This report has been sent to developers of Howlett Way to see how this compares to their reports from Anglian Water and to make them aware.</p>	
13.	<p>To discuss and decide upon Trimley St Martin joining the ‘Pardon the Weeds’ campaign. It was agreed that this could be a good campaign for Trimley St Martin to join. However, further information needs to be gained. The Clerk will contact other parishes who have taken part before and get their views. The Clerk will also investigate the criteria for spaces. One suggestion was the verge along Howlett Way. This will be discussed again in March Meeting when further information has been gathered.</p>	CLERK

	Cllr Parker suggested a map is drawn up outlining who owns all the land in the Parish. The Clerk will investigate whether this is something that is viable to produce.	CLERK
14.	<p>To decide upon dates for Parish Council meetings around the time of the Elections</p> <p>It was decided that the April meeting will go ahead as planned and will be the final meeting of the old council. The next meeting will then be the 16th May. The June meeting will go ahead as normal. Cllr Rodwell will find out if Methodist Chapel is available on 16th May.</p>	HR
15.	<p>To update on any responses received regarding willing volunteers to use any grit bins by the footbridge should they be provided by the Parish Council</p> <p>There have been no responses so far. Cllr Aguila-Gomez will mention to the school to see if they are able to source any volunteers.</p>	LA-G
16.	<p>To discuss pavements and Public Rights of Way including footpath signposts</p> <p>Cllr Smart raised concerns over the condition of footpaths within the parish. The Clerk will report the flooding issues on Howlett Way and outside Roselea Nurseries to Suffolk Highways again.</p> <p>A reminder has been put in the Flyer/Spotlight for residents to ensure that any overhanging vegetation is cut back so that it is not encroaching the footpaths. The Clerk will also ensure this is put on the website and Facebook page.</p> <p>The Clerk will report the missing sign on Gun Lane where it joins the footpath that goes to Gaymers Lane to Suffolk Highways.</p> <p>Cllr Smart requested that members of the Footpaths Working Group identify any problem areas and report accordingly.</p>	CLERK CLERK CLERK
17.	<p>To update and discuss plans for the flagpole in celebration of the Coronation.</p> <p>It was decided that a diagonal pole attached to the Memorial Hall would be the best option. The Clerk will investigate costings etc.</p>	CLERK
18.	<p>To discuss and decide whether to submit a comment with relation to planning appeal DC/22/2427/FUL – Land opposite 2 & 4 Crowell Court abutting existing garages, St Martins Green. Proposal – New Garage.</p> <p>It was decided to submit a comment of. ‘The Parish Council agree with the original decision and as there seems to be no change on the revised plans with regard to vehicular access do not feel this should be changed.’</p>	CLERK
19.	<p>To discuss and decide upon comment with relation to planning application DC/23/0370/FUL – Side, front and rear two storey extensions and new cart lodge with associated works – 9 Capel Hall Lane.</p> <p>It was decided to submit ‘no comment’.</p>	CLERK

<p>20.</p>	<p>To receive a financial statement to 25 January 2023 including CIL monies</p>																																																																																													
<p>Members received a financial statement inclusive of outstanding CIL monies. The bank reconciliation was signed by the Chairman.</p>																																																																																														
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22.	To approve the following payments to be made					
	08 02 23	C Small	Clerks Expenses	£40.59	LGA1972 s112	
23.	Items for consideration at next meeting					
	Photographic Exhibition					
24.	Close					
	The meeting closed at 9.05pm					