

Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 1st November 2022 at 7.30pm.

Present: Cllrs Anderson, D'arville, Parker and Smart.

Also Present: County Councillor Stuart Bird.

1. To receive apologies for absence.

Apologies received from Cllrs Rodwell, Rastrick, Aguila-Gomez and Owen.

2. For councillors to declare any interests in matters on the agenda.

There were no declarations of interest in matters on the agenda.

3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

There were no requests for dispensations from councillors enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

4. To approve the minutes if the meeting held on 4 October 2022.

The minutes of the meeting held on 4 October 2022 were approved and signed as a true record.

5. Public Forum including County and District Councillor Reports and Public Question Time.

Cllr Bird gave a report.

- Thurmans Lane pedestrian step off – currently in the 14 week window to be built by the end of February 2023.
- Cllr Bird is part of the informal working group to discuss the County Council budget for 2023/2024. He said that this year will be difficult due to levels of inflation etc.
- Chris Bally has been appointed as the new Chief Executive of East Suffolk Council.
- There is currently a free exhibition on at The Hold in Ipswich which goes through the history of W.S.Cowell Ltd.

Cllr Bird then took questions. He was asked about the collection of metal signs that are put up when works are undertaken as there are a lot of discarded ones. Cllr Bird advised to report it to Highways. Cllrs asked for Cllr Bird to raise this with the relevant authorities as this is an ongoing issue.

Cllr Parker asked about the slip road onto the A14 and how it is unsafe. Previously the Parish Council have written to Highways England but have had no response. Cllr Bird advised this is common and to keep contacting them. The Clerk will chase again.

6. To receive an update on Transport and Highways Issues from Cllrs Anderson and D’arville.

Cllr Anderson queried the parking situation outside of the Lilacs on the High Road. Cllr Anderson was under the impression that in the planning it was agreed there would be no parking there. Concerns around how vehicles could safely get round. It was agreed the Clerk would contact The Lilacs to find out what is going to happen and if cannot get a response then will contact East Suffolk Planning Department. Cllr D’arville gave an update on the following issues.

- Felixstowe Travel Watch meeting – attended by Cllrs D’arville and Smart. It was confirmed two neon real time bus information signs will be installed in Trimley. Not confirmed that any will be in Trimley St Martin but it is likely. Simon Barnett from SCC Integrated Transport will look into the ongoing issue regarding lack of bus stop suspended signs when the High Road is closed.
- Durban Mews – the finance company who took on the development have agreed to fund the street sign. Awaiting for Suffolk Norse to install.
- Picnic Site – Works regarding new posts and lockable metal posts has been completed.
- Excessive Vegetation – The Clerk and a number of Cllrs have logged requests for the vegetation from Roselea to the roundabout with Highways.
- Poppyfields – No news on when/where bus shelter will be moved. The Clerk is chasing this regularly.
- Lilacs – Braiden Wiley (Site Manager) is aware that the Parish Council would like the new bus stop opened ASAP. He confirmed this cannot be done until the scaffolding is down.
- Grimston Lane Bus Stop – Licence for street furniture has been sent in. Mr Bennett has confirmed he can carry out works as and when we are ready to proceed. The seats previously agreed upon have been discontinued. Cllr D’arville has sourced some others which conform to safety standards (20” high). This is £87 more than the agreed £200 at October meeting. This includes a surcharge of £45 to cover fluctuations in the cost of materials and manufacturing. Quote also received from SCC at £395 for a 2 metre bench or £585 for 3 metre not including fixing and delivery. It was agreed at the meeting that once licence is received to proceed with the £287 bench Cllr D’arville has sourced.

7. Cllr Smart to update on the ‘Growing Spaces’ scheme and ‘Ease the Squeeze’ campaign from Felixstowe Peninsula Community Partnership.

Additional notes regarding Ease the Squeeze were circulated to Cllrs prior to this meeting.

‘Growing Spaces’ – it was reported that ‘micro plots’ have been very successful. It gives people an introduction to gardening and is also ideal for those people without a garden. It is well known that gardening can have a positive impact on Mental Health. Cllr Smart suggested that if there are any empty plots at the allotments that

this is considered. Cllrs Anderson and Parker agreed they would take this forward to the next meeting with Poors Allotments.

8. To consider purchase of a Christmas tree to be situated outside the Memorial Hall and confirm details for lights switch on.

All agreed to purchase tree from Goslings as per previous years arrangements. Lights switch on to be on 6th December. Cllr Smart will speak with Cllr Rodwell about details with erecting the tree.

9. To discuss any articles to go in the December Felixstowe Flyer/Spotlight column.

It was agreed to include Parish Councillor vacancies, Pantomime, Welcome Packs and a reminder about not over filling dog waste bins and how to report if one is full.

10. To receive an update on the progress of the Historical Walking Tour of Trimley St Martin.

Cllr Smart advised that Liz Rastrick is looking into the Health and Safety aspect and is going to make contact with the organisers of the Ramblers and Health walks.

11. To update on distribution of Welcome Packs for New Residents

Welcome packs are now available on the Parish Council website. 70 have been given to Poppyfields who have advised they will distribute to those already moved in and then give out to new residents. The Lilacs have confirmed they will also do this and the Clerk will drop the packs off at a time when the office is open.

12. To update and discuss options regarding free standing general waste bins.

The Clerk updated that she has contacted East Suffolk to confirm they will empty any new bins. No response as of yet but Clerk will chase. All agreed on the Glasdon Elipsa Litter Bin at £143.33 excl VAT each. Once confirmation received from East Suffolk these will be ordered and the Clerk will contact Mr Bennett to fit them.

13. To review and discuss the first draft of the budget for 2023/2024.

The first draft was circulated to Cllrs prior to the meeting. Since this the true election costs had been received and therefore this would need to be modified.

Agreed that the Clerk would look into costing for the Flagpole and an outside clock for at the Memorial Hall as part of the Coronation celebrations. It was also agreed that a photographic exhibition, similar to that of the jubilee, would be considered part of the celebrations.

Second draft of the budget will be presented at the December meeting.

14. To receive a financial statement to 25 October 2022 including CIL monies.

Members received a financial statement inclusive of outstanding CIL monies. The bank reconciliation was signed by the Chairman.

	Bank Reconciliation at 25/10/2022		
	Cash in Hand 01/04/2022		129,647.52
	ADD Receipts 01/04/2022 - 25/10/2022		29,594.73
			159,242.25
	SUBTRACT Payments 01/04/2022 - 25/10/2022		23,524.65
A	Cash in Hand 25/10/2022 (per Cash Book)		135,717.60
	Cash in hand per Bank Statements		
	Petty Cash 25/09/2022	0.00	
	Trimley St Martin Parish Council Dr 25/10/2022	81,836.05	
	Trimley St Martin Parish Council Cr 25/10/2022	53,881.55	
			135,717.60
	Less unrepresented payments		
			135,717.60
	Plus unrepresented receipts		
B	Adjusted Bank Balance		135,717.60
	A = B Checks out OK		

15. To note the following payments made

12 10 22	St Elizabeth Hospice	Donation	£500.00	LGA 1972 s37
18 10 22	Simon Jones Landscapes	Apr 22 – Jul 22 Roundabout & Beds	£450.00	Highways Act 1990 s196
18 10 22	Simon Jones Landscapes	Jul 21 – Oct 22 Mem Hall Grounds	£390.00	LGA1972 s133
18 10 22	Simon Jones Landscapes	Aug 22 – Oct 22 Roundabout & Beds	£552.00	Highways Act 1990 s196

18 10 22	Simon Jones Landscapes	Mar 22 – June 22 Mem Hall Grounds	£376.01	LGA1972 s133
31 10 22	C Small	Clerks Salary	£1082.40	LGA1972 s112
31 10 22	HMRC	Tax & NI on Clerks Salary	£121.67	LGA1972 s112
31 10 22	NEST	Pension Payment	£45.39	LGA1972 s112

16. To approve the following payments to be made

01 11 22	Community Action Suffolk	Website Hosting Renewal	£60.00	LGA1972 s142
02 11 22	C Small	Clerks Expenses (includes Remembrance Wreaths)	£74.55	LGA1972 s112

The payments were approved.

17. Items for consideration at next meeting.

Possible extension of Memorial Hall

18. Close

The meeting closed at 8.48pm.