

The April Meeting of Trimley St Martin Parish Council to be held at Trimley Memorial Hall on Tuesday 2nd April 2024 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

26 02 2024

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 5th March 2024.**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows after this point.
- 6. To receive the Chairman's Report**
- 7. To receive the Clerk's Report**
- 8. To discuss and decide upon application(s) for co-option of Parish Councillor(s)**
- 9. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.**
- 10. To receive an update on Planning issues and applications from Cllr Rastrick. To include:**
 - (i) DC/24/0871/FUL – Proposed rear extension, front extension and alterations. 67 Kirton Road**

11. To discuss and decide upon ideas for submission to East Suffolk Council regarding new road names in the Reeve Lodge Development

12. To discuss and decide upon items for the Spotlight/Flyer column to be submitted by 5th April

13. To review/adopt the following policies;

- i) Health & Safety Policy
- ii) Retention of Documents Policy
- iii) Complaints Policy and Procedure
- iv) Accident Reporting Policy and Procedure

14. To approve overtime worked by the Clerk to complete CiLCA qualification.

15. To receive a year end financial statement to 31 March 2024 including CIL monies

16. To approve the following payments made

19 03 24	Viking	Stationary Supplies	£64.76	LGA1972 s112
21 03 24	NEST	Pension payment	£86.51	LGA1972 s112
27 03 24	SALC	Payroll service	£57.60	LGA1972 s112
28 03 24	C Small	Clerks Salary	£1392.45	LGA1972 s112
28 03 24	HMRC	Tax & NI on Clerks Salary	£288.24	LGA1972 s112

17. To approve the following payments to be made

03 04 24	C Small	Clerks Expenses	£64.70	LGA1972 s112
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18. Items for consideration at next meeting

19. Close