

**The September Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 5<sup>th</sup> September 2023 at 7.30pm. The agenda is set out below.**

**Carly Small, Parish Clerk**

**30 08 2023**

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**  
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- 4. To approve the minutes of the meeting held on 4<sup>th</sup> July 2023**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**  
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows after this point.
- 6. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville. This is to include**
  - (i) Lilacs/Mill Close footpath link**
  - (ii) Footpath diversion email received from East Suffolk Council**
- 7. To receive an update on Planning issues and applications from Cllr Rastrick as well as discuss the following**
  - (i) Application DC/23/1503/FUL**
- 8. To receive an update from the Memorial Hall Extension Working Group and to discuss answers to questions to be sent in with Planning Application**
- 9. To update on 'Ease the Squeeze' campaign along with any other initiatives to support parishioners during the current cost of living crisis**
- 10. To receive an update from Cllrs Anderson and Parker about the allotments**

11. To discuss and decide a way forward with regards to the Jubilee Oak
12. To discuss and decide upon the possibility of having bike racks installed at the Memorial Hall
13. To discuss and decide upon next steps with regards to the drainage at the Memorial Hall following on from the CCTV survey
14. To receive an update from Cllr Smart following on from meeting and walk around with ESPA
15. To discuss and decide upon a second business savings account for CIL monies
16. To discuss and decide upon the Insurance arrangements for 2023/2024
17. To note the conclusion of the 2022/20223 External Audit and any comments made
18. To receive a Budget Monitoring Report
19. To receive a financial statement to 25<sup>th</sup> August 2023
20. To approve the following payments made

|          |  |                                    |          |  |
|----------|--|------------------------------------|----------|--|
| 05 07 23 | SALC                                   |                                    | £313.20  |  |
| 05 07 23 | Trimley Memorial Hall                  | Hire of Hall                       | £81.00   | LGA1972 s137                                 |
| 17 07 23 | NEST                                   | Clerks Pension                     | £51.45   | LGA1972 s112                                 |
| 21 07 23 | Information Commissioners Office (ICO) | Renewal                            | £35.00   | Data Protection Act 2018                     |
| 31 07 23 | C Small                                | Clerks Salary                      | £1139.50 | LGA1972 s112                                 |
| 31 07 23 | HMRC                                   | Tax & NI on Clerks Salary          | £154.61  | LGA1972 s112                                 |
| 02 08 23 | East Suffolk Council                   | Election Costs                     | £78.54   | Representation of the People Act 1983 s36(5) |
| 02 08 23 | C Small                                | Clerks Expenses                    | £26.00   | LGA1972 s112                                 |
| 14 08 23 | Flyer Press Ltd                        | Print and Distribution of leaflets | £140.00  | LGA1972 s142                                 |

|          |                     |   |          |              |
|----------|---------------------|---|----------|--------------|
| 18 08 23 | P Bowyer Associates | Drain repair and CCTV survey at Memorial Hall | £1032.00 | LGA1972 s133 |
| 24 08 23 | NEST                | Clerks Pension                                | £51.45   | LGA1972 s112 |
| 29 08 23 | PKF Littlejohn      | External Audit                                | £252.00  | LGA1972 s112 |
| 31 08 23 | C Small             | Clerks Salary                                 | £1139.30 | LGA1972 s112 |
| 31 08 23 | HMRC                | Tax & NI on Clerks Salary                     | £154.81  | LGA1972 s112 |

**21. To approve the following payments to be made**

|          |         |                 |        |              |
|----------|---------|-----------------|--------|--------------|
| 06 09 23 | C Small | Clerks Expenses | £34.80 | LGA1972 s112 |
|----------|---------|-----------------|--------|--------------|

**22. Items for consideration at next meeting**

- Grit Bins
- Purchase of new dog bin
- Noticeboard update
- Budget priorities for 2024/2025

**23. Close**