

The October Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 3rd October 2023 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

27 09 2023

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 5th September 2023**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows after this point.
- 6. Chairmans Report**
The Chairman will provide a report on local information and meetings attended. This report will be available to view on the website. Other councillors can ask any questions regarding the report at this point.
- 7. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.**
- 8. To receive an update on Planning issues and applications from Cllr Rastrick**
(i) Planning application – DC/23/3237/ARM – Approval of Reserved Matters
- 9. To receive an update from the Memorial Hall Extension Working Group**
(i) to agree for the Clerk to complete the grant application for Rural Business and Community Hub Fund, and for any additional hours worked on this to be claimed for

10. To update about the Jubilee Oak
11. To update and decide upon final location for Grit Bins
12. To update and agree way forward for the noticeboard at Trimley St Martin Primary School
13. To update and decide upon bike racks at the Memorial Hall, including funding options
14. To update on works on the drains at the Memorial Hall
15. To consider the arrangements to mark Remembrance Day
16. To discuss and agree next steps regarding disturbance of noise from the Sports and Social Club
17. To identify priorities for spending in 2024/2025
18. To update on and decide upon additional savings account for CIL monies
19. To approve the Clerk starting CILCA qualification from 5th December 2023
20. To approve CIL report to be sent to East Suffolk Council CIL team
21. To discuss and approve the below policies/forms
 - (i) General Reserves Policy, including approving the level of General Reserves
 - (ii) Parish Council Grant Application Form
22. To receive a financial statement to 25th September 2023

23. To approve the following payments made

12 09 23	R A Wilson	Submission of plans	£340.00	LGA1972 s133
12 09 23	AJGIBL Client (Gallagher)	Insurance Renewal	£2429.78	LGA1972 s133
20 09 23	FirePower	Fire Extinguisher Service	£180.00	LGA1972 s133
29 09 23	HMRC	Tax & NI on Clerks Salary	£154.81	LGA1972 s112
29 09 23	C Small	Clerks Salary	£1139.30	LGA1972 s112
29 09 23	NEST	Pension	£51.45	LGA1972 s112

24. To approve the following payments to be made

04 10 23	C Small	Clerks Expenses	£43.81	LGA1972 s112
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25. To discuss and agree to renew Email from 123 Reg

26. Items for consideration at next meeting

27. To exclude public and press in accordance with the Public Bodies (Exclusion from Meetings) Act in 1960 in view of the confidential nature of the business to be transacted.

28. To review the salary and hours of the Clerk as per the Clerk's contract

29. Close