

The November Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 7th November 2023 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

01 11 2023

1. **To receive apologies for absence**
2. **For councillors to declare any interests in matters on the agenda**
3. **To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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4. **To approve the minutes of the meeting held on 3rd October 2023**
5. **Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows after this point.
6. **Chairmans Report**
The Chairman will provide a report on local information and meetings attended. This report will be available to view on the website. Other councillors can ask any questions regarding the report at this point.
7. **To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville.**
8. **To receive an update on Planning issues and applications from Cllr Rastrick. To include:**
 - (i) DC/23/3934/OUT – 2 Mill Lane
 - (ii) DC/23/3944/VOC – 9 Capel Hall Lane
 - (iii) DC/23/3535/FUL – Memorial Hall Extension
9. **Report on update from Lewis Gray on behalf of Bellway Homes**

10. To update about the Jubilee Oak
11. To discuss and decide upon and potential areas for the hedge planting scheme from Suffolk County Council
12. To discuss purchasing of new dog waste bins and decide next steps
13. To finalise the arrangements to mark Remembrance Day
14. To discuss and decide on response with regards to the footpath changes from East Suffolk Council
15. To discuss the possibility of the Parish Council contributing towards air conditioning at the Memorial Hall
16. To discuss registering an interest in Trimley St Martin Primary School becoming a Community Asset once relocated
17. To discuss and agree next steps on a possible Tree Preservation Order on the Ash Tree recently gifted to the Parish Council
18. To discuss and agree next steps in further ways to encourage new Parish Councillors
19. To consider purchase of a Christmas tree to be situated outside the Memorial Hall and confirm details for the lights switch on
20. To discuss the current issue with verges/footpaths within the Parish and decide next action
21. To review and discuss the first draft of the budget for 2024/2025
22. To receive a financial statement to 25th October 2023
23. To approve the following payments made

04 10 23	David Friend	Boiler Service in Memorial Hall	£201.60	LGA1972 s133
04 10 23	Simon Jones	Maintenance for Memorial Hall Grounds April - July	£390.00	LGA1972 s133

04 10 23	Simon Jones	Roundabout and Beds maintenance April – July	£552.00	LGA1972 s133
04 10 23	Viking	Stationary Supplies	£52.80	LGA1972 s112
04 10 23	Community Action Suffolk	Website Hosting	£60.00	LGA1972 s112
04 10 23	SALC	6 months payroll service	£54.00	LGA1972 s112
05 10 23	NEST	Pension Payment (missed payment)	£51.45	LGA1972 s112
11 10 23	Trimley Memorial Hall	Hire of Hall	£54.00	LGA1972 s137
16 10 23	East Suffolk Council	Planning Application Fee	£231.00	LGA1972 s133
16 10 23	SALC	Clerk Training	£72.00	LGA1972 s112
16 10 23	SALC	Clerk Training	£18.00	LGA1972 s112
16 10 23	SALC	Clerk Training	£36.00	LGA1972 s112
25 10 23	NEST	Pension Payment	£53.09	LGA1972 s112
30 10 23	P Bowyer	Drain Repairs at Memorial Hall	£4074.00	LGA1972 s133
31 10 23	C Small	Clerks Salary	£1301.35	LGA1972 s112
31 10 23	HMRC	Tax & NI on Clerks salary	£18.44	LGA1972 s112

24. To approve the following payments to be made

08 11 23	C Small	Clerks Expenses (incl. 2x wreaths, printer ink and email renewal)	£149.04	LGA1972 s112
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25. Items for consideration at next meeting

26. Close