

The July Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 4th July 2023 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

28 06 2023

- 1. To receive apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 6th June 2023**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows after this point.
- 6. To review and approve the changes made to the Financial Regulations**
- 7. To review and approve the changes made to the Standing Orders**
- 8. To approve the below new policies/procedures as recommended by the Internal Auditor**
 - a) Subject Access Request Policy**
 - b) Subject Access Request Procedure Policy**
- 9. To receive an update on Transport and Highways Issues from Cllrs Anderson and D'arville**
- 10. To receive an update on Planning issues and applications from Cllr Rastrick as well as discuss and decide on response for the following:**
 - a) Planning application DC/23/1462/ARM**

11. To receive an update from the Memorial Hall Extension Working Group including looking at the plans to be submitted for planning permission
12. To update on 'Ease the Squeeze' campaign along with any other initiatives to support parishioners during the current cost of living crisis
13. To review and agree next steps with regards to the poster to recruit more Parish Councillors
14. To review quotes received regarding Memorial Hall Car Park and agree next steps.
15. To discuss the concerns and problems with the drains at the Memorial Hall and agree next steps
16. To discuss the 'Tour of Britain' race
17. To update regarding noticeboard provision within the Parish
18. To update on and agree next steps with regards of purchasing grit bins for either side of the footbridge
19. To discuss the maintenance and cutting back of the footpath from Mill Close to the High Road
20. To discuss the possibility of an additional dog waste bin at the entrance to the bridleway at Grimston Farm
21. To receive a financial statement to 25th June 2023
22. To approve the following payments made

07 06 23	Y Smart	Chairmans Allowance	£350.00	Local Authorities (Members Allowances) (England) Regs 2003
07 06 23	Viking	Stationary Supplies	£38.80	LGA1972 s112
13 06 23	Headway Suffolk	Donation	£250.00	LGA1972 s137
13 06 23	CPRE	Subscription	£36.00	LGA1972 s111
14 06 23	Suffolk Wildlife Trust	Councillor Training	£10.00	LGA1972 s111

28 06 23	R A Wilson	Memorial Hall Extension Plans	£954.00	LGA1972 s133
30 06 23	Unity Bank	Account Fees	£18.00	
31 06 23	C Small	Clerks Salary	£1139.30	LGA1972 s112
31 06 23	HMRC	Tax & NI on Clerks Salary	£154.81	LGA1972 s112

23. To approve the following payments to be made

05 07 23	C Small	Clerks Expenses	£45.99	LGA1972 s112
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24. To agree that payments made in August to be made with the approval of the Chair due to the Summer Break.

25. Items for consideration at next meeting

26. To exclude public and press in accordance with the Public Bodies (Exclusion from Meetings) Act 1960 in view of the confidential nature of the business to be transacted.

27. To review and consider quotes provided for the grass cutting and garden type maintenance for the roundabout and flower beds for 2023 – 2024

28. To review and consider quotes provided for the hedge and grass cutting maintenance for the Memorial Hall for 2023 – 2024

29. Close